

SPRING CITY BOROUGH COUNCIL MEETING

July 3rd , 2017 - 7:00 P.M.

CALL TO ORDER:

President DiGuseppe called the council meeting to order and led Council in the Pledge of Allegiance to the Flag.

ATTENDANCE:

The following members were present: Councilmen Bauman, DiGuseppe, Kern, Shaner, Sweeney, Solicitor Romain, and Borough Manager Rittenhouse.

APPROVAL OF THE MINUTES:

Mr. Shaner motioned to approve the minutes of the June 5th, 2017 council meeting. Mr. Kern seconded. Motion carried.

COMMITTEE REPORTS:

STREETS AND UTILITIES: Mr. Rittenhouse gave the following Streets Department Report for the month of June, 2017. **TRASH DISPOSAL** - 79.7 tons of refuse was hauled to the Lanchester Landfill by Waste Management from May 22nd through June 19th, 2017. Eighteen (18) bulk pick-ups were made during the month. **RECYCLING** - 26.4 tons of yard waste was collected at curbside on Mondays. **MAINTENANCE** - Mowed and trimmed the grass on all borough properties. Trimmed the hedges in front of the Borough Hall Building. Painted yellow curbing at intersections and driveways from Pikeland Avenue to Broad Street.

SANITATION AND SURFACE WATER: Mr. Shaner reported the average daily flow at the plant for the month of June was 281,000 gallons per day. The maximum flow for the month occurred on June 25th and was recorded at 424,000 gallons.

There were problems with both pumps at the King Street Pump Station. Controlex got them running and ordered parts to make the necessary repairs. Parts should be here mid week of July 3rd. Also the wet well needs to be pumped out.

A water line and the line carrying Delpac Solution needs repair. The plant operator will be advised of this situation when he returns from vacation on July 3rd.

Liberty Environmental is continuing to work on the gasoline leakage at Turkey Hill.

Another monitoring well is being set up at 20 East Bridge Street. Also they are continuing to do sample tests on and around the Turkey Hill property.

The plant operator reported he cleaned the chlorine contact tank during the month.

Sludge is being applied to the reed beds.

POLICE:

Mr. Sweeney reported the police committee met on June 15th. The committee received an update on the department's involvement with the Chester County Drug Task Force. The chief believed this will have an impact on the borough's narcotics situation.

The committee also discussed the possibility of hiring more part-time officers to cut back on the amount of overtime. The chief reported that two more officers have been hired. One recently finished training and another was about to graduate from the police academy.

Mr. Sweeney read the police report for June, 2017 as follows: accidents 2; all traffic incidents 90; alarms 11; animal complaints 5; burglary 2; boro ordinance 1; criminal mischief 1; disable MV 1; disorderly conduct 2; disorderly conduct/disturbing the peace/domestic 2; disturbances/domestic/fights/others 12; dog law 1; drugs (multiple) 7; ethnic intimidations 3; failure to report (sex offenders) 1; harassment 4; harassment by communication 2; medical emergency 15; mental health 1; miscellaneous person 3; non-criminal reports 8; parking complaints 2; PFA violations 2; police information 22; public drunkenness 4; public nuisance 1; resisting arrest 1; robbery (strong arm) 1; service calls/miscellaneous 1; sexual assault 1; simple assault 3; suspicious circumstances/person/auto 19; terrorist threats 3; theft reports 2; warrants 3; well being check 6. **Arrests:** criminal/non-traffic arrests - 25; juvenile allegation 1; traffic 22/speeding tickets 55/ court hours 70. **Assisted other departments:** 10. **Mileage traveled during the month of June:** Car 14-1(2015 Dodge) 1,117 miles, Car 14-2 (2014 Dodge) 2,105 miles which made a total of 3,222 miles. **Gas used during the month of June:** Car 14-1 (2015 Dodge) 140.030 gallons, Car 14-2 (2014 Dodge) 233.940 gallons which made a total of 373.970 gallons of gas used during the month.

ZONING, HOUSING & PROPERTY:

Mr. Rittenhouse reported there were fifteen (15) building permits issued during the month of June, 2017. Dan Friedrichsen, 334 Yost Avenue, sidewalk; Cindy Supeau, 245 Yost Avenue, electric; Robert Haworth, 231 Bridge Street, gas heat; Jonathan Shaub, 414 Walnut Street, deck repair; Joao Silva, 440 Bridge Street, fence; Freedom Mortgage Corp. 223 Walnut Street, electric; Pat Winner, 151 Walnut Street, roof; Mark Truex, 222 New Street, fence; Cynthia Supeau, 245 Yost Avenue, central air-condition; Gray Brothers Septic, 501 S. Main Street, fence; Zimrick Group, 333 S. Main Street, electric; Zimrick Group, 333 S. Main Street, heating; Zimrick Group, 333 S. Main Street, renovations; Todd Roussey, 200 S&K Street, sidewalk; Zimrick Group, 333 S. Main Street, plumbing. Estimated cost of construction for the month of June, 2017 was \$41,800. Permit fees collected for the month of June, 2017 was \$1,350.00.

Mr. Rittenhouse noted that in response to comments from Rick Schroeder of the Zoning Hearing Board at the June council meeting three amendments to the Spring City Zoning Ordinance were sent to Mr. Mauger, the board solicitor, and the zoning hearing board members. Additionally in the future, if Borough Council passes any other amendments to that ordinance they will be forwarded to the board.

Mr. Rittenhouse advised council that the final draft of the borough's proposed Floodplain Ordinance was approved by the independent contractor hired by FEMA.

The proposed ordinance changes are being reviewed by Motley Associates and Rob Romain. This item will be on the August agenda to advertise for adoption.

Once adopted, a signed copy of the ordinance will be sent to FEMA for their final review and compliance determination.

PARKS & RECREATION:

Mr. Sweeney reported the Parks and Recreation Committee met on June 15th. There was a recap by the committee of recent events; the Community Day and Beef and Beer Basket Raffle.

The "On Your Park, Get Set, Go Park Contest", sponsored by Pottstown Area Health and Wellness Foundation was discussed. Residents are encouraged to participate by snapping photos at Brown Street Park and posting them on the Foundation's Facebook page. Up to \$10,000.00 in prizes will be available.

The committee discussed the upcoming car show and other Sesquicentennial events.

The car show was held June 17th. A rainstorm in the morning lowered the attendance, but the event should be considered a success. Special thanks for George's Music for providing sound equipment and the fire crew at Liberty Steam Fire Company.

The upcoming events are as follows:

Spring City BBQ at Brown Street Park, July 15, 11:00 a.m. - 3:00 p.m.

Borough Council Cookout at Brown Street Park, August 6, 4:00 p.m.

Hot Air Balloon Festival at Spring-Ford Youth Athletic Fields, August 11, 4:00 p.m.

Parade on Main Street, August 12, 10:00 a.m.

Festival at Brown Street Park, August 12, 12:00 noon.

Fireworks at Spring-Ford Youth Athletic Fields, August 12, at dark.

LIBRARY:

Mr. Kern reported the Spring City Library Board met on June 20th. The May statistics are as follows:

Circulation: 2,855. Programs: 15 children's programs, 162 attended; 7 adult/teen programs, 58 attended; Internet Usage: 383 (average of 15 per day); Donations received: \$156.90; \$74.25 from Cookie Bake-off, and \$1,500 from Women's Club; Facebook Likes: 776; Newsletter subscribers 381; Door Count: 2,997.

Director Samson reported nine volunteers worked 35.25 hours.

A new movable display for the board books has been ordered since the current bins are overflowing. It will be paid for with grant money from the Royersford Community Chest.

The 4th Annual Chocolate Chip Cookie Bake-off was held on Saturday May 13th. There were two entrants, 35 people attended and \$74.25 was raised for the summer reading program. Thank you to the Liberty Fire Company and Spring City Borough Council for participating.

Director Samson attended DLM on June 6th.

The Chester County Assistant Fire Marshall gave a presentation; she recommended that the library staff be CPR certified and the library should look into getting an AED.

Fire Safety Inspection will be conducted the week of June 26.

John Sherwood reported the CCLS Board voted to review library service areas again in 2018 and if statistics have not changed then the proposed changes will go into effect in 2019.

Joyce Koert has accepted the Director's position vacated by the resignation of Kate Samson. Director Samson's last day is June 30, 2017. Joyce takes over as director July 1st.

The library will participate in the Sesquicentennial parade and festivities. They will wait for the new director to take the lead and plan what the library will do.

The next library meeting is Tuesday, July 18th.

FINANCIAL REPORTS: (Posted)

APPROVAL OF REPORTS:

Mr. Shaner motioned the committee reports be approved as presented. Mr. Kern seconded. Motion carried.

PUBLIC COMMENT:

Jillian Roamer, 312 S. Main Street, made a proposal to council to install additional stop signs at South Main Street and Pikeland Avenue and Pikeland Avenue and Wall Street. President DiGuiseppe said this will be discussed at the July Police Committee Meeting.

Ted Wilby, 103 S. Main Street, addressed council regarding ticketing vehicles that follow too close and harass other drivers, and also the purchase of the parking lot at Yost Avenue and Main Street for municipal parking.

UNFINISHED BUSINESS:

1. Report on the Status of the Sesquicentennial Activities.

Mr. Sweeney noted that the upcoming Sesquicentennial activities were covered under the Parks & Rec. report. The next event is the BBQ on Saturday, July 15th, 11:00 a.m. to 3:00 p.m. at Brown Street Park.

2. Time Extension Letters – Telvil Subdivision & CMS Real Estate Holdings, GPLP.

A. Time Extension Letter - Tel Vil Subdivision Plan.

Mr. Shaner motioned to accept the letter from John W. Garis of Tel Vil Corporation granting Borough Council a 180-day extension to the statutory review period decision date for their subdivision plan at South Main Street and Hunsberger Road which would make the revised decision date December 30, 2017. Mr. Sweeney seconded. Motion carried.

B. Time Extension Letter - CMS Real Estate Holdings, GPLP Land Development Plan.

Mr. Shaner motioned to accept the letter from Dan A. Spracklin which grants Borough Council a 180-day extension to the statutory review period decision date for a land development plan at 501 South Main Street, Spring City, PA. The revised decision date will be January 23, 2018. Mr. Sweeney seconded. Motion carried.

3. Awarding of the Bid for the 2017 Street Work.

The public bid opening for the 2017 Street Resurfacing Work was held on June 27th, 2017 at 11:00 a.m. The following bids were received:

<u>Contractor</u>	<u>Bid Amount</u>
Cedar Springs Construction Co.	\$148,340.00
H&K Group Inc.	\$159,992.50
Gorecon, Inc.	\$140,657.50

Copies of the bid tabulation sheet was distributed to council members on June 27th, 2017.

Jim Mohn of Motley Associates has reviewed the bid documents submitted by the contractors for conformity purposes. Gorecon, Inc., the low bidder has previously done work in the borough and their work habits, references, etc. for projects of this type have been satisfactory and he would recommend awarding the bid to them.

Mr. Shaner motioned to award the 2017 street work project to Gorecon, Inc. for the bid amount of \$140,657.50 and to pay for the project with General Funds and Act 655 Liquid Fuels Funds. Mr. Bauman seconded. Motion carried.

4. Status Update on the Wastewater Treatment Plant Upgrades.

Mr. Rittenhouse informed council that he met with Anthony Price and Bill Brown from Environmental Engineering & Management Associates during the month regarding approaching PA DEP with a plan to do the sewer plant upgrades in phases.

On June 26th Mr. Brown discussed the borough's upgrade plan with PA DEP and was informed that the agency is agreeable with the borough's proposed plan.

The plan calls for doing the trickling filter modifications and the UV installation at this time. The estimated project cost is \$1.8M with engineering fees being approximately \$75K.

By doing these two items, it will bring the plant into compliance with permit limits on ammonia, etc.

As an alternative to the digester, we will contract sludge hauling at an estimated annual cost of \$33K.

The digester and the CoMag can be revisited in the future at the borough's discretion or as permit conditions change (phosphorus, nitrogen), but importantly there is no need for a commitment and we're good currently long term with what we are proposing.

PA DEP will give the borough the flows and edu's after the filters and UV upgrades are completed, allowing construction and connection fees.

These modifications will not require our 537 Plan to be revised.

The Part II permit (construction permit) can be revised by the borough submitting a letter.

All good news. This is a win-win for the borough, no USDA requirements, substantially less expensive scope of upgrades with edu's and an increased flow rating for the plant.

The filters and UV upgrades can be out to bid probably within 6 weeks.

It is anticipated that the upgrades can be completed by the fall of 2018.

Mr. Rittenhouse asked council to entertain a motion to move forward with the sewer plant upgrades as he outlined.

Mr. Shaner motioned to hold in abeyance the application currently pending with the United States Department of Agriculture for financing to make upgrades to the sewer plant and to authorize Environmental Engineering & Management Associates, Inc. to prepare and submit an application (letter) to the Pennsylvania Department of Environmental Protection for a Part II permit to allow the construction of certain sewer plant upgrades including upgrades to the trickling filters and adding an

ultraviolet treatment process and also to prepare bid specifications for such work. Mr. Bauman seconded. Motion carried.

NEW BUSINESS:

1. Motion to Add Authorized Signers to the Borough's Checking Accounts.

Mr. Sweeney motioned to authorize and add Louis S. DiGuiseppe, Council President, and Donald H. Shaner, Council Vice-President as new additional check signers to the following borough accounts with PNC Bank: General Fund, Sewer Fund², Police Pension Fund, Non-Uniform Employees Pension Fund, State Gasoline Tax Fund, Street Lighting Fund, Park and Recreation Fund, Motor Equipment Fund, and Police Motor Equipment Fund. Mr. Kern seconded. Motion carried.

2. PECO Transmission Line Rebuild Project.

Mr. Bauman addressed council regarding the June 6th letter from Timothy Farrell of AECOM concerning the notification that PECO is applying to PA DEP for a national pollutant discharge elimination system permit for storm water discharges associated with construction activities for a transmission line rebuild project.

He read a memorandum from Taylor Boyd, Secretary of the Spring City Planning Commission which states that the SCPC having received the subject correspondence has no objections to or comment on the subject PADEP, NPDES or general permits #8, and #11 with the construction activities related to the Cromby to Moser 69 KV Project.

Mr. Bauman said he is in the process of trying to contact Mr. Farrell to learn more about where the existing line is.

After some discussion it was agreed that the Municipal Land Use letter could be completed and returned to AECOM by July 6th.

Mr. Bauman will provide an update to council at the August council meeting providing he gets the opportunity to speak with Mr. Farrell of AECOM.

3. Activity Update on the 2016 CRP Grant – Main Street – SRT Connection.

Mr. Rittenhouse distributed to council a project status memorandum, drawings of the trailhead signs and a diagram of the sign placements which he asked Drew Sonntag of URDC to supply to us.

READING OF THE PAYMENT OF THE BILLS:

GENERAL ACCOUNT: (OFFICE) H.A. Berkheimer, Inc. \$852.20; Flexible Benefits Plans, Inc. \$1,417.76; Verizon \$164.10; Action Data Services \$232.47; Baer Romain, LLP \$864.00; CIGNA \$1,387.26; PAW \$24.59; Provident \$111.38; Staples \$109.68; Oehlert Bros. Inc. \$1,145.50. TOTAL: \$6,308.94. (STREETS) R&S Sweeping Co., LLC \$1,430.00; Mowrey-Latshaw \$287.02; Oehlert Bros. \$299.21; Flexible Benefits Plans, Inc. \$3,736.35; A.J. Blosenski, Inc. \$3,192.10; Chester County Solid Waste Authority \$5,041.73; Sherwin Williams \$238.31; AirGas \$31.70; Clark Industrial Supply \$127.21; Provident \$59.36; Waste Management \$6,419.25; 21st Century Media \$616.02; PECO \$36.41. TOTAL: \$21,514.67. (POLICE) YIS Cowden Group, Inc. \$190.00; PAW \$653.99; Oehlert Bros. Inc. \$592.79; Borough of Pottstown \$400.00; Flexible Benefits Plans, Inc. \$5,742.35; SFCW, LLC \$87.50; Verizon \$303.50; Baer Romain, LLP \$1,032.00; Hess Uniforms, LLC \$1,311.60; deCordre Automotive \$409.56; Provident \$89.25; Staples \$414.29; Jon W. Daywalt, Animal Control \$750.00. TOTAL: \$11,976.83.

SEWER ACCOUNT: Buckman's Inc. \$799.60; Mowrey-Latshaw \$59.65; J.C. Ehrlich Co., Inc. \$58.00; PECO \$1,488.55; Oehlert Bros. Inc. \$3,351.71; Flexible Benefits Plans, Inc. \$2,261.61; USA BlueBook \$598.31; PAW \$109.91; Kline's \$3,024.47; PA One Call System, Inc. \$8.20; EEMA \$5,164.07; AT&T \$85.29; Verizon \$186.74;

DRBC \$610.00; Emergency Systems Service Co. \$1,312.23; Levengood Septic Service, Inc. \$1,684.80; Baer Romain, LLP \$864.00; USALCO \$2,367.48; Provident \$28.89; A.J. Blossenski \$525.00; Action Data Services \$176.16. TOTAL: \$24,764.67.

STREET LIGHTING FUND: PECO \$4,110.50. TOTAL: \$4,110.50.

PLANNING, ZONING & HOUSING FUND: Baer Romain, LLP \$198.00; Mauger & Meter \$562.50; Motley Associates, Inc. \$2,539.04. TOTAL: \$3,299.54.

PARK & RECREATION FUND: PECO \$717.13; 21st Century Media \$50.00; United Site Services \$338.80. TOTAL: \$1,105.93.

CRP GRANT CONSULTING FUND: URDC \$11,198.60. TOTAL: \$11,198.60.

ENGINEERING & CONSULTING FUND: Motley Associates, Inc. \$843.00. TOTAL: \$843.00.

ANNOUNCEMENTS:

Mr. DiGuiseppe noted the following committee meetings are scheduled during the month of July, 2017: **Sewer Committee**, Thursday, July 13th, 6:30 p.m.; **Planning Commission**, Wednesday, July 19th, 7:00 p.m.; **Parks & Recreation Committee**, Thursday, July 20th, 6:00 p.m.; **Police Committee**, Thursday, July 20th, 6:30 p.m.; **Finance & Ordinance Committee**, Wednesday, July 26th, 6:30 p.m.

The next Borough Council meeting is scheduled for Monday, August 7th, 2017, 7:00 p.m.

ADJOURNMENT:

Mr. Shaner motioned the meeting be adjourned as there was no further business to come before Borough Council. Mr. Kern seconded. Motion carried.

Respectfully submitted,

Dennis Rittenhouse